



# Erasmus+ KA2 Sector Skills Alliances

## How to prepare an application

**Vytaute Ezerskiene,**  
**Education, Audiovisual and Culture Executive Agency**  
**(EACEA)**

# How to prepare an application

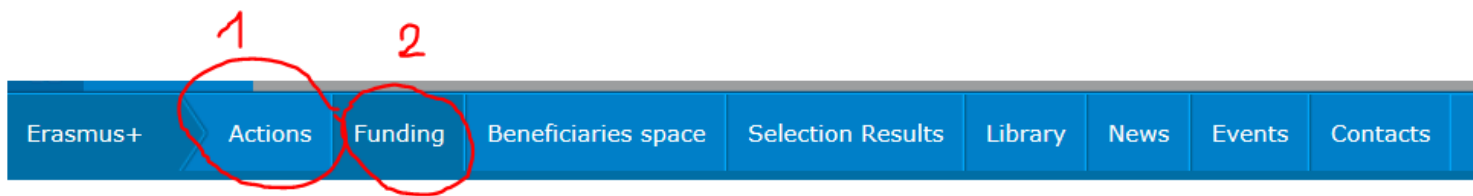
**Read the relevant sections of the Erasmus+ Programme Guide**

Find relevant partners

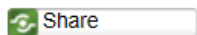
Check eligibility and award criteria of the Action

Fill in and submit the application package

# Information on E+ website



## Funding



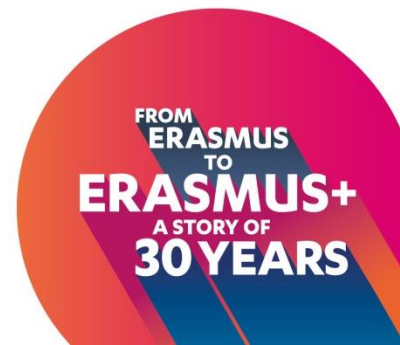
Here you can find relevant information concerning the funding opportunities and application procedures within the Erasmus+ programme.

**3** **Actions** **Call status** **Call reference**

- Any -  - Any -


Filter

Deadline for



# Important reference documents and tools on the dedicated webpage

[https://eacea.ec.europa.eu/erasmus-plus/funding/sector-skills-alliances-2018-eaca052017\\_en](https://eacea.ec.europa.eu/erasmus-plus/funding/sector-skills-alliances-2018-eaca052017_en)

Call notice	Organisations wishing to apply for Sector Skills Alliances are invited to submit applications online by <b>28 February 2018, 12:00 noon (midday, Brussels time)</b> to the Education, Audiovisual and Culture Executive Agency in Brussels.
Guidelines	
<b>How to apply</b>	The instructions for the Application Package are intended to help applicants for Sector Skills Alliances to find information they need to complete their applications.
Eforms	
Annexes	<b>Before starting your application:</b>
Contacts	<ol style="list-style-type: none"><li>1. <b>Read carefully</b> the relevant section of the Erasmus+ Programme Guide, as well as the Instructions for the Application Package  <a href="#">en</a></li><li>2. Applicants must have a EULogin (European Commission Authentication Service) account. If you already have an EULogin account, you may use it, otherwise, click <a href="#">here</a> to create the EULogin account. When you have created your EULogin account, return to this page.</li></ol> <p><b>You are now ready to start the application process:</b></p> <ol style="list-style-type: none"><li>1. The applicant and all partner and affiliated organisations must be <a href="#">registered in the Participant Portal</a>. Organisations that register in the Portal receive a Participant Identification Code (PIC) that will be requested in the application form. Given that each applicant organisation should use <b>only one</b> PIC code, please first check with your legal representative's office whether such a PIC number has already been created for your organisation. If this is the case, you may use this PIC code to create your electronic application form.</li></ol>

# Additional information

## A. Examples of running projects on the Erasmus+ programme dissemination platform

<http://ec.europa.eu/programmes/erasmus-plus/projects/>



## B. Partner Search Tool

# Co-financing mechanism


The contribution to the costs in Sector Skill Alliances is given through a simplified form of grants and takes form of the system “unit costs”.

# Budget structure and unit cost system

The contribution is organised around one budget heading only:

- Project implementation support (Staff days)

*Grant contribution = "days of staff related to project implementation \* "pre – established amounts"*



	Manager	Teacher/Trainer/ Researcher/ Youth worker	Technician	Administrative staff
	BT.1	BT.2	BT.3	BT.4
Austria, Denmark, Ireland, Liechtenstein, Luxembourg, Netherlands, Norway, Sweden, Switzerland	353	289	229	189
Belgium, Finland, France, Germany, Iceland, Italy, United Kingdom	336	257	194	157
Cyprus, Czech Republic, Greece, Malta, Portugal, Slovenia, Spain	197	164	122	93
Bulgaria, Croatia, Estonia, Former Yugoslav Republic of Macedonia, Hungary, Latvia, Lithuania, Poland, Romania, Slovakia, Turkey	106	88	66	47

The resulting EU grant is the EU contribution to cover all **activities**/costs of the project, whatever their **nature**:

- **Activity** directly linked: project management, project meetings, intellectual outputs , IT tools, analyses, studies, dissemination, participation in events, conferences, travel, etc.).
- **Nature**: staff; travel and subsistence; subcontracting; equipment; direct and indirect costs

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# What role for participating organisations

- **Full partners:** participating organisations which contribute actively to the accomplishment of the Sector Skills Alliance.
- **Affiliated entities (optional):** organisations which contribute to the achievement of project objectives and activities. **They are not counted for the minimum number of partners and partnership composition (eligibility criterion).** *They are receiving a grant and are listed in the grant agreement.*
- **Associated partners (optional):** Sector Skills Alliances can involve associated partners who contribute to the activities of the Sector Skills Alliance. *They are not receiving a grant and are not listed in the grant agreement.*

# Important!

- Register yourself and ask the partners to register in the **Participant Portal** to get a **PIC number**

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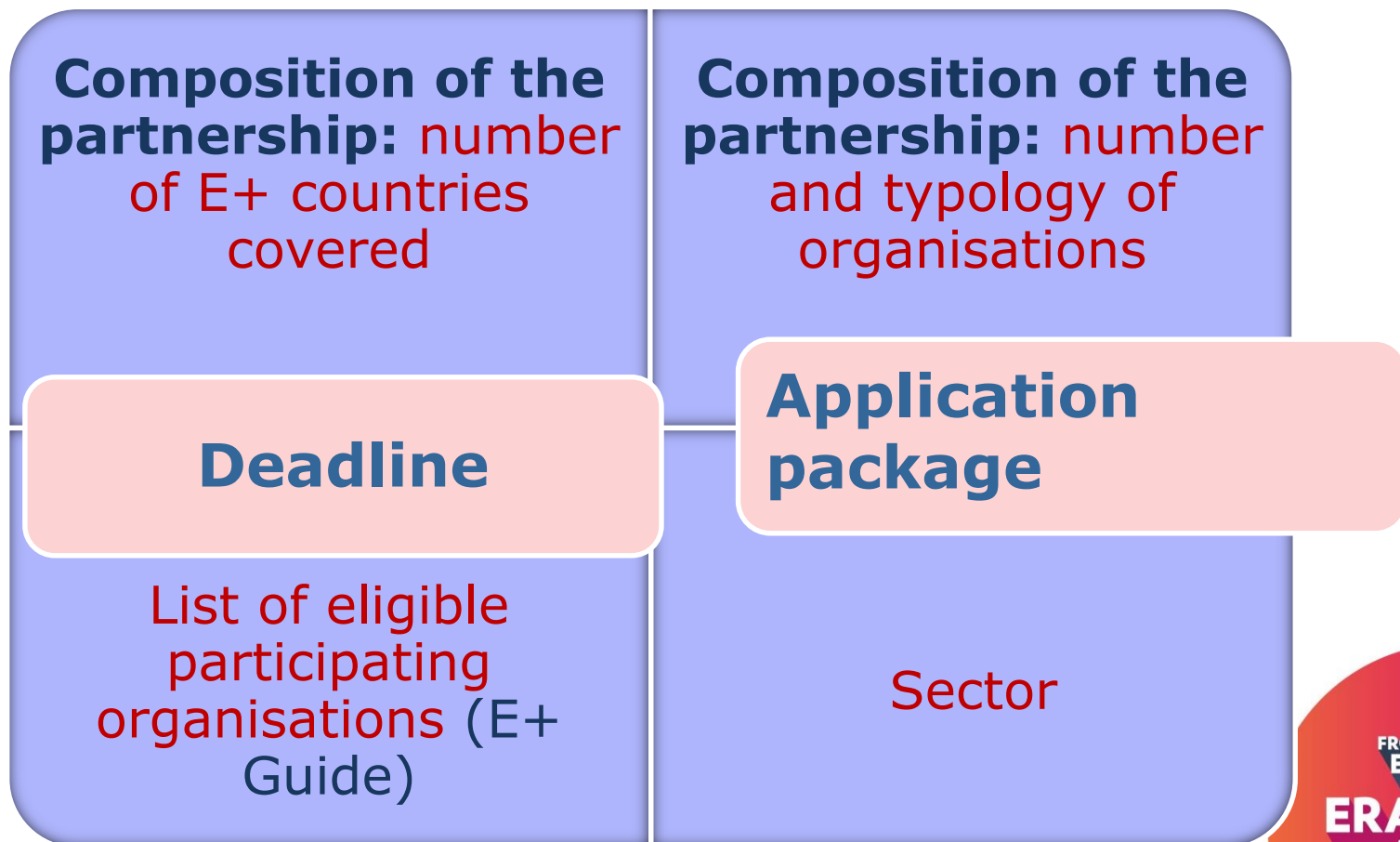
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# Eligibility Criteria



Lot	Composition: number of E+ countries (minimum requirements)	Composition: <b>number and typology of organisations (minimum requirements)</b>	Sector	Deadline
Lot 3	8	<b>12 partners: 5</b> companies/industry/sector representatives and <b>5</b> E&T* providers	6 pilot sectors	<b><u>28 February 2019</u></b> 12 pm (midday Brussels time)

- List of eligible participating organisations for each Lot (E+ Guide)

# Award criteria -1

## Relevance

- Link to EU policy
- Representativeness of partnership
- Purpose
- Consistency
- Innovation
- European added value

Green and Blue skills

Digital and KET skills

## Award criteria - 2

### Quality of project design and implementation

- Coherence
- Structure
- Methodology
- Management
- Budget
- Arrangements for recognition and validation
- Financial and quality control

## Award criteria - 3

### Quality of project team and cooperation arrangements

- Configuration
- Commitment
- Tasks
- Collaboration/Team spirit



## Award criteria - 4

### Impact and dissemination

- Exploitation
- Dissemination
- Impact
- Open access
- Sustainability

# Award criteria

Title	Maximum points	Threshold
Relevance	25	13
Quality of project design and implementation	30	16
Quality of project team and cooperation arrangements	25	13
Impact and dissemination	20	11
<b>TOTAL</b>	<b>100</b>	<b>70</b>

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# The Application Package

## Application package:

- 1) eForm**
- and
- 2) 3 annexes**

**a) Detailed project description (Ms Word)**

**b) Budget and Gantt chart (Ms Excel)**

**c) Declaration of honour**

# Submit the application package (Validation and Submission)

**Deadline:**

**28 February 2019**

**12 midday Brussels time.**

Online submission only.

- If you experience technical difficulties with the submission of your eForm - contact the helpdesk ([eacea-helpdesk@ec.europa.eu](mailto:eacea-helpdesk@ec.europa.eu)) by email **BEFORE** the submission deadline, explaining the nature of the problem.
- If you face technical problems **CLOSE TO THE SUBMISSION DEADLINE**, please **ALSO** send a screenshot of the submission error message and time of occurrence, as well as a copy of the eForm and attachments.

# After Deadline: Selection of applications

**A. Formal check** (Eligibility, Selection, Exclusion criteria)



**B. Quality check** (Award criteria - independent evaluators)



**C. Selection** (Ranking list)

## After Deadline: *in case of approval of an application*

Month (planned)/2018	Action
July-August 2019	Communication of <b>selection results</b>
August-October 2019	Collection of <b>additional documents</b> (e.g. Mandate letters from partners), validation of PIC numbers
October -November 2019	Signing grant agreement
1 November 2019 or 1 December 2019 or 1 January 2020	<b>Start date</b> of the projects

# Information

- **Website**

[https://eacea.ec.europa.eu/erasmus-plus/funding\\_en](https://eacea.ec.europa.eu/erasmus-plus/funding_en)

# HelpDesk

## SSA Team

- [EACEA-EPLUS-SSA@ec.europa.eu](mailto:EACEA-EPLUS-SSA@ec.europa.eu) concerning Sector Skills Alliances

## Technical HelpDesk

- [eacea-helpdesk@ec.europa.eu](mailto:eacea-helpdesk@ec.europa.eu)



**Thank you for your  
attention!**